

## MINUTES OF THE REGULAR MEETING OF THE MEDFORD WATER COMMISSION

October 15, 2014

The regular meeting of the Medford Water Commission was called to order at 12:31 p.m. on the above date at the Medford City Hall Lausmann Annex, Room 151/157 with the following commissioners and staff present:

Chair Jason Anderson; Commissioners Lee Fortier, Leigh Johnson

Manager Larry Rains, Deputy City Attorney Lori Cooper; Deputy City Recorder Karen Spoons; Administrative Coordinator Betsy Martin; Finance Administrator Tessa DeLine; Public Information Coordinator Laura Hodnett; Water Quality Director Rosie Pindilli; Operations Superintendent Ken Johnson

Guests: Medford Councilmembers Bob Strosser and Chris Corcoran; Ashland Public Works Director Mike Faught; Central Point Mayor and Liaison Hank Williams; Central Point City Manager Chris Clayton; Eagle Point Mayor & Liaison Bob Russell

Commissioners John Dailey and Cathie Davis were absent.

The pledge of allegiance was given.

3. Approval or Correction of the Minutes of the Regular Meeting of October 1, 2014

The minutes were approved as presented.

4. Comments from Audience

- 4.1 Eagle Point Mayor Bob Russell submitted a letter pertaining to the wholesale water service agreement which questioned why the term "reasonable" was not included within selected areas of the contract as requested; Commissioner Anderson stated that we will address that when we go over the resolution.

5. Resolutions

- 5.1 No. 1558, A RESOLUTION Adopting, and Authorizing the Manager to Implement, the Medford Water Commission's Wholesale Water Service Agreement Form

The Board heard comments on the Wholesale Water Service Agreement Form at a public hearing at the last meeting on October 1, 2014. Eagle Point Mayor Bob Russell noted that neither the Eagle Point Council nor the City Attorney had reviewed the agreement form. As a courtesy, the Board extended the time to receive comments until the October 15 meeting, and Eagle Point Administrator Henry Lawrence indicated that they would be able to respond by then. The Board requested that staff prepare a resolution for consideration of adoption of the Agreement Form, and include it as an agenda item for this meeting. Staff recommended approval.

A letter was received from the City of Eagle Point today regarding the wholesale water service agreement and it was forwarded to the Board. A comment was received from Ashland regarding Article #6 pertaining to being one-sided and Mr. Rains noted that staff agreed to this and that it had previously been corrected at other places in the agreement.

Motion: Approve Resolution No. 1558

Moved by: Mr. Fortier

Seconded by: Mr. Johnson

Mr. Anderson questioned if what Ashland was concerned about was in the agreement; Mr. Rains stated that it was. Mr. Anderson stated that according to Eagle Point's comments of "reasonable" the MWC did think that we would do things reasonable and if not, we would hear from the other cities.

Roll Call: Commissioners Anderson, Fortier, and Johnson voting yes.  
Motion carried and so ordered.

6. Authorization of Vouchers

Motion: Authorize the Manager and the Recorder to issue check-warrants in payment of invoices for a total amount of \$481,677.50

Moved by: Mr. Johnson

Seconded by: Mr. Fortier

Commissioner Johnson questioned the Oregon Water Resource permit amendment fee of \$1,000; Mr. Rains noted that it is pertaining to water rights. Mr. Johnson also questioned the Jackson County Watermaster fee of \$6,000; Mr. Rains stated that it is a yearly charge to monitor the station and take care of maintenance. Mr. Johnson requested Finance Administrator Tessa DeLine check out the last five years invoices to see if the rates have gone up. Mr. Anderson requested Geologist Bob Jones come back to discuss what the Watermaster does for us.

Roll Call: Commissioners Anderson, Fortier, and Johnson voting yes; Anderson abstained from the Asante Physician Partners and Neathamer Surveying vouchers; Fortier abstained from the Rogue Disposal and Rogue Transfer & Recycling vouchers.

Motion carried and so ordered. The Asante Physician Partners, Neathamer Surveying, Rogue Disposal and Rogue Transfer & recycling vouchers will be continued to the November 5, 2014 meeting for a confirmed quorum approval by Commissioner Dailey (Commissioner Cathie Davis will not be in attendance).

7. Engineer's Report (Eric Johnson)

Not available.

8. Water Quality Report (Rosie Pindilli)

8.1 Water Quality Director Rosie Pindilli stated that staff has been working with CH2M Hill on a water model following the Coal Mine Station. If we would need to in an emergency situation inject disinfectant at the Coal Mine Station we would be able to do that and then only have to notify a certain amount of customers. She noted that we have a preliminary model from CH2M Hill; we have talked to the State and they are on board with accepting this upon receiving the final report. Mr. Pindilli noted that she looked on how many services would be impacted past Coal Mine before we reach that achieved disinfection point and it is only about 100 customers. This will save us in the long run if we ever get in that situation.

8.2 Willow Lake is under an algae bloom and photos were provided; Mr. Anderson questioned if this is normal; Mr. Pindilli noted that it is as the lake is stagnant and there is no movement. The algae study is completed; the consultant was going to take one more sample although they don't seem interested in taking extra samples during this event as it wouldn't give us any more data than we currently have.

8.3 Pertaining to Ebola, Ms. Pindilli stated that it is not transmitted through the water, according to the Water Research Foundation and the Center for Disease Control. Ebola can only survive in host cells and once excreted from the host it will only survive a short time in the water. Some utilities have received inquiries about Ebola although the MWC has not received any calls.

9. Finance Report (Tessa DeLine)

9.1 Software developers have fixed the problem which will allow staff to inventory.

9.2 The annual audit is next week and staff is looking at everything. The June statement should be done by then. Mr. Anderson questioned what we have ready for them and how this audit will be different. Ms. DeLine stated that the auditors will do a detailed walk through and look at the MWC as if it is a new account.

10. Operations Report (Ken Johnson)

- 10.1 The mag meter on Big Butte Springs #1 was put in and went very smoothly; the actual construction was only four hours. Mr. Anderson questioned why one took longer than the other. Operations Superintendent Ken Johnson noted that Big Butte Springs #2 was more involved, it took longer to get air out of the pipe, and that there was a different methodology in connecting the metering. The contractor is still working on the vault; upon completion Rosemont will be here to look at the connection.

Mr. Anderson questioned the shelf life; Mr. Johnson thought it would last about 15-20 years. Mr. Rains remarked that the meters are the top of the line; he stated that staff did an exceptional job and the condition of the pipes was excellent. Mr. Johnson stated that pipeline #2 (1952 pipe) was impeccable in condition whereas pipeline #1 pipe (1927 pipe) was remarkable; not as good but still in great sharp. He noted that the pipe could last another 100 years; Mr. Rains believed that if you take care of them they can last forever.

- 10.2 PP&L is installing electrical service at the anode bed at Derby Road; staff will install a 20 anode bed cathodic system. There is about four-five miles of pipeline #1 that we were looking for improvement and this should help.

- 10.3 Because the Senate bill pertaining to surplus brass will probably not move further staff will be advertising and should get about \$2.00/pound for it which should net about \$55,000-65,000.

11. Manager/Other Staff Reports

Out of sequence

- 11.2 Mr. Rains presented the City of Medford Police Department's annual report.
- 11.3 Mr. Rains presented a bottle of water from Ginger Springs' Water Bottle Inc. which is located in Butte Falls.

Back in sequence

- 11.1 Consideration of Revision of Resolution No. 1058

At the October 1, 2014 meeting, the Board received written comments from Central Point City Manager Chris Clayton, requesting two modifications to the section of the Wholesale Water Service Agreement Form related to urbanization. Board members and staff indicated that these issues would be more appropriately addressed in the Commission's urbanization resolution, No. 1058. The Board directed staff to draft proposed changes to the resolution for consideration by the Board.

The Board questioned the urban reserve boundary; Mr. Rains stated that it mimics the urban growth area.

Health hazards and what the state says to a water district because a danger exists were discussed. Mr. Rains requested Medford Attorney Lori Cooper's input. There are questions such as financially who pays for this. Mr. Anderson would like to have this approved by the end of the year and requested Central Point City Manager Clayton's comments; Mr. Clayton stated that he has not seen this but thought it addressed his concerns. Mr. Johnson thought the state would have to pay for it if it was a directive from them. Mr. Rains would like to have that written in the resolution if that was the case.

Mr. Anderson questioned the Urban Reserve Boundary and requested a revised copy be sent to the other cities. Mr. Rains noted that there were things the MWC would need to look at pertaining to the Planning approval of annexing properties; Mr. Anderson questioned if this should be seen by the Planning Department; Mr. Rains agreed.

Mr. Fortier questioned how this would transfer to Central Point; Mr. Rains noted that this applies to the MWC but we require the other cities in their water service agreements to at least do what we do.

Mr. Anderson requested that Legal and the Planning Department review those questions that the Board had and that Mr. Rains send the new language to the other cities.

12. Propositions and Remarks from the Commissioners

- 12.1 It was noted that Commissioner Cathie Davis will not be at the next meeting but will be at the November 19 meeting.

13. Adjourn

There being no further business, this Commission meeting adjourned at 1:03 p.m. The proceedings of the Medford Water Commission meeting were recorded on tape and are filed in the Water Commission's Office. The complete agenda of this meeting is filed in the Water Commission's Office.

Karen M. Spoonts, MMC  
Deputy City Recorder  
Clerk of the Commission